

CLAY COUNTY DEVELOPMENT AUTHORITY

BYLAWS COMMITTEE

MINUTES

May 20, 2020

Present: Keith Ward, Alex Hill, Daniel Vallencourt

Staff: Josh Cockrell, and Ashton Scott/April Scott, Counsel

Guest: Laura Pavlus

Call to Order: **Keith Ward** called the Clay County Development Authority (“CCDA”) Bylaws Committee meeting to order at 3:09 pm.

Comments from the public: None

Approval of Minutes: **Alex Hill** motioned to approve the minutes from the February 26 and April 20 Bylaws Committee meetings. **Daniel Vallencourt** seconded the motion. Unanimously approved.

Discussion / Revision of CCDA Bylaws: **Josh Cockrell** led the committee through the last revisions and changes made to the Bylaws draft. There was notable discussion and/or revisions of the following sections: 3.3, 3.4, 3.7, 4.1, 4.2, 4.6, 4.7, 5.1, 8.1, 8.2, 8.3, and Articles VI and IX.

Article VI pertaining to the Citizen’s Advisory Board was discussed at length. **Josh Cockrell** gave examples of respected Clay County business leaders who reside in surrounding counties. **Josh Cockrell** stated that an application will need to be developed for potential Citizen’s Advisory Board candidates as well.

Article IX pertaining to Industrial Revenue Bonds was researched and developed during the meeting.

Once the revisions were all determined and implemented, **Keith Ward** requested **Josh Cockrell** to e-mail the revised draft to the full Board for consideration during the forthcoming full Board meeting. **April Scott** recommended Bylaws approval during an in-person meeting. **Keith Ward** stated that due to the COVID-19 crisis, the community is unsure when in-person meetings will be allowed and due to the Board awaiting member appointments by the Governor, obtaining a quorum is becoming difficult.

Approval of Bylaw Revisions: **Daniel Vallencourt** motioned to approve the Bylaws as revised during the May 20 3 PM Bylaws Committee Meeting. **Alex Hill** seconded. Unanimously approved.

Abandonment of Bylaws Committee: **Keith Ward** made recommendation to dissolve the Bylaws Committee and create a new committee at the forthcoming full Board meeting.

Keith Ward thanked the Bylaws Committee members for their time and participation.

Adjournment: 3:55 pm